

## **GUIDELINES FOR BRINGING FOREIGN DOMESTIC HELPER**

### **1. Approved Countries:**

- |                    |              |
|--------------------|--------------|
| a. Indonesia       | e. Sri Lanka |
| b. Thailand        | f. India     |
| c. Cambodia        | g. Vietnam   |
| d. The Philippines | h. Laos      |

### **2. Eligibility Conditions for Working as a Foreign Domestic Helper (FDH)**

- a. The Foreign Domestic Helper should:
  - i. Be female
  - ii. Be not less than 21 years old and not more than 45 years old
  - iii. Confirmed fit by an appointed medical centre
  - iv. Reside in the country of origin
  - v. Enter Malaysia via the Visa with Reference (VDR) issued by the Malaysian representative office in the country of origin
- b. The FDH who fails the medical examination:
  - i. Not permitted to work
  - ii. The employer needs to obtain the Check Out memo from the Immigration Department of Malaysia and arrange for her immediate repatriation

### **3. Employer Eligibility Requirements**

- a. Applications can be submitted:
  - i. by the Employer himself
  - ii. Through employment agencies registered with the Immigration Department of Malaysia at the Immigration office of the State as per employer's address.
- b. Make sure the application form and required documents are complete before submission
- c. The employer and his spouse should have:
  - i. Children under 15 years of age OR
  - ii. Parents who are sick / ill.

d. The employer must earn an income, and each family is eligible to apply for one (1) FDH

e. The employer qualifying wages according to the country of origin:

No.	Country of Origin	Employer's Net Income	Payment (Personal Bond)
1.	Indonesia	RM 3,000.00	RM 250.00
2.	The Philippines	RM 5,000.00	RM750.00
3.	Sri Lanka	RM 5, 000.00	RM750.00
4.	Thailand	RM 3,000.00	RM 250.00
5.	Cambodia	RM 3,000.00	RM 250.00
6.	India	RM 5,000.00	RM 750.00
7.	Laos	RM 3,000.00	RM 1500.00
8.	Vietnam	RM 3,000.00	RM 1500.00

f. Employers who have been declared bankrupt are not eligible to apply.

g. In order to apply for second Foreign Domestic Helper, the employer must:

i. have a valid reason

ii. Have income under the conditions stipulated by the Immigration Department of Malaysia.

h. Employers who are Muslims are allowed to hire only Muslim Foreign Domestic Helpers.

i. Once the FDH arrives in this country, the employer should:

i. ensure that the FDH undergoes a medical examination at any clinic appointed by FOMEMA Sdn. Bhd.. And

ii. Obtain the PL (KS) sticker from the State Immigration Department which will be issued within 1 month from the date of arrival.

For further enquiries, kindly contact:

Headquarters of the Immigration Department Malaysia  
(Ministry of Home Affairs)  
Level 1-7 (Podium) No 15  
PersiaranPerdana, Precint 2  
62550 Putrajaya

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