

## 12) PROCEDURE FOR THE CONVERSION OF FOREIGN DRIVING LICENSE TO MALAYSIAN DRIVING LICENSE

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1. Automatic Conversion of Foreign Driving License to Malaysian Driving Under Bi Lateral Agreement.
  - a. List of countries as in Appendix A.
  - b. Application can be made at any Road Transport Department (RTD) state office. ( For more information, please log on to **RTD's website at [www.jpj.gov.my](http://www.jpj.gov.my)** )
  - c. Completed JPJ L1 form attaching the following documents:
    - Original and copy of valid driving license. (For expired driving license, the expiry date should not exceed 3 years)
    - One coloured photograph (25 mm x 32 mm).
    - English translation of the driving license by Embassy of the issuing country. If the country has no Embassy office in Malaysia, translation can be done by **Malaysia Translation Institute ([www.itnm.com.my](http://www.itnm.com.my))**
    - Original and copy of the passport.
    - Processing fee - RM 20.00
    - Categories of license which may apply for conversion:
      - Competence Driving License(CDL)  
RM 30.00 (car) - per year.  
RM 20.00 (motorcycle) - per year.
      - Probationary driving License(P)  
RM 60.00(car) - two years.  
RM 40.00(motorcycle) - two years.
  - d. Terms and Conditions:-

Motorcycle licenses will be issued according to their classes i.e. B1, B2 and B: (Please attach supporting documents confirming the motorcycle's c.c. together with the application)

    - Competence Driving License (CDL) will be issued to applicants who have possessed of license that possess license for more than 2 years.
    - Probationary Driving License (PDL) will be issued if the applicant done not comply with CDL condition

2. Conversion of Foreign Driving License to Malaysian Driving License under Section 5(3) Road Transport Rule (Driving License) 1992 - (approved by Director General).
  - a. List of countries as in Appendix B.
  - b. Submission can be done through any RTD state office or directly to the RTD Head Quarters in Putrajaya.
  - c. Completed JPJL2 form attaching following documents:
    - Original and copy of valid driving license. (For expired driving license , the expiry date should not exceed 3 years)
      - Photostat copy of the driving license has to be certified by RTD officer, if the application is submitted through RTD state office.
    - English translation of the driving license by Embassy of the issuing country. If there is no Embassy office in Malaysia, translation can be done at Malaysian Translation Institute.
    - Original and Photostat copy of the passport. Photostat copy of the driving license has to be certified by RTD officer, if the applications submitted through RTD state office.
  - d. Terms and conditions:-
    - Motorcycle licenses issued according to their classes of license i.e B1, B2 and B - supporting documents such as letter from the Authority on the motorcycle's C.C. should be submitted together with the application.
    - Competence driving license ( CDL ) will be issued if the applicant has possessed the license for 2 years.
    - If the applicant fails to prove the ( CDL ) condition, he/she will be issued probationary driving license (P license).
    - Authorised letter from Embassy if the driving license not computer printed.
    - Approval letter from Indonesian Ambassador if the applicant is from Indonesia.
  - e. When the application has been approved by the Director General, the applicants have to submit again the application to the RTD'S state office for the conversion of the driving license.

Documents required are as follows:-

- Approval letter issued by the RTD H.Q Office. Validity of the approved letter is one year from the date of issue.
- JPJL1 form.
- Original and photostat copy of the driving license.

- Original and photostat copy of the passport.
- One coloured photograph (25 mm x 32mm).
- Processing fee - RM 20.00
- License fee:-
  - Competence Driving License(CDL)
    - RM 30.00(car) - for one year.
    - RM 20.00(motorcycle) - for one year.
  - Probationary driving License(P)
    - RM 60.00(car) - for two years.
    - RM 40.00(motorcycle.) - for two years.

### 3. Conversion of Singapore Driving License to Malaysian Driving License

- a. Application can be done at RTD state office.
- b. Complete JPJ 1 form and attach following documents:
  - JPJL1 form.
  - Original Singapore competent driving license (CDL) or probationary driving license (P).
  - Original and photostat copy of the driving license.
  - Original and photostat copy of the passport.
  - One coloured photograph (25 mm x 32mm).
  - Processing fee - RM 20.00.
  - License fee:-
    - Competence Driving License(CDL)
      - RM 30.00(car) - for one year.
      - RM 20.00(motorcycle) - for one year.
    - Probationary driving License(P)
      - RM 60.00(car) - for two years.
      - RM 40.00(motorcycle.) - for two years.

### 4. Conversion of Foreign Driving License Other Than The Above

- a. The applicant has to sit for a specific training and driving test. There are four phases of training and driving test:
  - **1<sup>st</sup> phase**

The applicant has to sit for the Drivers' Education Curriculum class for five hours at any Driving Institute. Attendance certificate (JPJL2A) will be issued by the Driving Institute upon attending the class.
  - **2<sup>nd</sup> phase**

The applicant has to sit for Road Traffic Rule Test (section I-Test) at the 'approved site' office. The cost involved is RM27.00. For receipt, pay another RM17.00.

Detail information of the approved site office can be found at the following websites.

- [www.rilek.com.my](http://www.rilek.com.my)
- [www.eservices.com.my](http://www.eservices.com.my)
- [www.myeg.com.my](http://www.myeg.com.my)

- **3<sup>rd</sup> phase**

After the applicant has passed the Road Traffic Rule Test, he/she has to sit for theory and practical course. He/she has to get the certificate of attendance (JPJL2B) and Student's Record (SM4). This course takes 16 hours and can be done at the Driving Institute or Driving School (for motorcar only).

This will be arranged by the Driving Institute.

- **4<sup>th</sup> phase**

After the applicant has completed the 16 hour course, he/she may sit for the driving practical test. (Section II and Section III Test).

- **5<sup>th</sup> phase**

After the applicant has passed the practical driving test, he/she may come to RTD office to apply for the probationary (P) driving license, which is valid for two years. During this period, if the applicant commits any traffic violation under "KEJARA DEMERIT POINT SYSTEM" incurring 10 and above points, the probationary license will be revoked. Applicant will have to resit the driving theory and practical test from phase 1 onwards.

b. Documents required for the application of the probationary driving license are as follows:-

- Completed JPJL1 form.
- Completed JPJL3 (test card).
- Original and photostat copy of the learner driving license.
- Original and photostat copy of the passport.
- One coloured photograph (25 mm x 32mm).
- License fee:-
  - Probationary driving License (P)
  - RM 60.00(2 years) - car.
  - RM 40.00(2 years) - motorcycle.

NOTES:

- a. Driving in Malaysia requires valid driving license (CDL or P license).
- b. Driving registered vehicle in Malaysia require valid road tax.
- c. It is an offence to drive without valid driving license. If convicted a fine not exceeding RM 1,000 or jail not exceeding 3 months or both.
- d. It is an offence to drive a vehicle without road tax. If convicted a fine not exceeding RM 2,000 will be imposed.
- e. It is an offence to drive without a motor insurance, if convicted, there will be a fine not exceeding RM 1,000 or jailed not exceeding 3 months or both.

**For further enquiries, kindly contact:-**



**Road Transport Department Headquarters**

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Website : <http://www.jpp.gov.my>

Australia	Brunei
Denmark	Mesir
France	Jerman
Itali	Iraq
Libya	Laos
New Zealand	Belanda
Filipina	Poland
Belgium	China
Fiji	Hong Kong
Jepun	Maurtius
Finland	Iran
Nigeria	Rusia
Korea	Myanmar
Papua New Guniea	Switzerland
Thailand	Turki
Sepanyol	Singapura

Appendix B

Afghanistan	Albania	Algeria	Argentina
Austria	Bahamas	Bahrain	Bangladesh
Barbados	Belarus	Benin	Bolivia
Bosnia Herzegovina	Botswana	Brazil	Bulgaria
Burkina Faso	Burundi	Cameroon	Canada
Central Frican	Chad	Chile	Colombia
Congo	Costa Rica	Cote D'Ivoire	Croatia
Czechoslovakia	D. Kampuchea	Dahomey	Dominican Republic
Ecuador	El Salvador	Estonia	Ethiopia
French Polynesia	Gabon	Gambia	Georgia
Ghana	Greece	Guatemala	Guinea
Guyana	Haiti	Holy See	Honduras
Hungary	Iceland	India	Indonesia

Ireland	Israel	Ivory Coast	Jamaica
Jordan	Kampuchea	Kenya	Kuwait
Latvia	Lebanon	Lesotho	Liberia
Liechtenstein	Lithuania	Luxembourg	Madagascar
Malawi	Maldiv Island	Mauritania	Mexico
Monaco	Mongolia	Morocco	Namibia
Nepal	Nicaragua	Niger	Norway
Pakistan	Panama	Paraguay	Peru
Republic of Macedonia	Republic of Moldova	Romania	Rwanda
San Marino	Saudi Arabia	Senegal	Seychelles
Sierre Leone	Slovakia	Slovenia	Somalia
South Africa	Southern Yemen	Sri Lanka	Sudan
Swaziland	Sweden	Syria	Taiwan
Togo	Trinigad & Tobago	Tunisia	Turmenikistan
Uganda	Ukranian Soviet Socialist (Ukraine)	United Kingdom	United State of America
Uruguay	Uzbekistan	Venezuela	Vietnam
Western Samoa	Yemen	Yugoslavia	Zaire
	Zambia	Zimbabwe	